**Application for Ethical Approval**

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| This document is the official application template for ethical approval by the Research Ethics Committee at MF Norwegian School of Theology, Religion and Society.  *How to apply*  The application must be completed in accordance with the guidelines provided below and submitted as a pdf to [research@mf.no](mailto:research@mf.no) The application will then be forwarded to the Research Ethics Committee, for evaluation.  Please include as attachment to the e-mail any supporting documents such as research protocols, consent forms, recruitment scripts/information for participants, questionnaires etc. relevant to your research project for the Research Ethics Committee to review.  The information provided in this application will be treated as strictly confidential and will only be handled by MF research management and the Research Ethics Committee. |

**1. Applicant Information**

Name of applicant:

Email:

Affiliation: Title/position, e.g. master’s student, postdoc, assistant professor etc.

Application date: dd.mm.yyyy

**2. About the project**

Title of Research Project:

PI / supervisor: (remove if not relevant)

Date of project start: dd.mm.yyyy

Is this application time sensitive? (if so, let us know why the evaluation is urgent and state relevant deadlines)

Short description of the project including the main objectives (max 200 words):

Please provide a brief description of the topic, the main research method and materials employed (e.g. interviews, textual analysis, public documents), estimated size of empirical data/number of interviews and if relevant type of informants (e.g. particular age range, gender, cultural grouping, etc.)

**Has your proposal been evaluated by Sikt (formerly NSD) or REK?**

**Do you comply with the** [**Guidelines for Research Ethics in the Social Sciences and the Humanities**](https://www.forskningsetikk.no/en/guidelines/social-sciences-humanities-law-and-theology/guidelines-for-research-ethics-in-the-social-sciences-humanities-law-and-theology/) **(NESH) and/or other relevant ethical guidelines?**(Yes/No. If no, please comment.)

**Do you comply with the** [**MF Standard Procedures for the Storage of Research Data**](https://mf.no/en/library/resources-faculty/information-researchers/standard-procedures-storage-research-data)**?**(Yes/No. If no, please comment.)

**3. Ethics self-assesment (max 1-2 pages)**

Please reflect on the relevant aspects of research ethics in the proposed project. Describe the choices you have made and any procedures your will employ in order to monitor and make sure that your research will be carried out in accordance with existing guidelines and good academic practices. Feel free to use the suggested headings below. Delete parts that are not relevant to your project.

*Procedures*

What kind of questionnaires, tests, interviews, observations etc. do you plan to employ? Please describe the ethical reflections you have made, and how the project methods and design can be ethically justified (with reference to NESH guidelines or equivalent).

*Cultural heritage*

If the project involves research on cultural and natural heritage describe the measures that will ensure the protection of material and immaterial heritage, including posthumous legacy and concern for descendants. (See also Guidelines for Research Ethics in the Social Sciences and the Humanities (NESH, Section C:29 and 33).

*Recruitment of informants*

Please specify how informants will be recruited to participate in the project.

*Information provided to informants*

Please specify what and how informants will be informed prior to the collection of data and how their consent to participate will be given.

*Disadvantaged and vulnerable groups*

If the project involves disadvantaged and vulnerable groups, please, describe the measures that will ensure their integrity and interests according to the Guidelines for Research Ethics in the Social Sciences and the Humanities (NESH, Section C:31).

*Respect for cultural differences*

If the project involves culturally defined groups, please, describe the measures that will ensure gaining knowledge about and respect the local context and social relations according to the Guidelines for Research Ethics in the Social Sciences and the Humanities (NESH, Section C:32).

*Risks*

If relevant, please, specify potential risks to participants and researchers/assistants in taking part in this research project. Describe which precautionary measures that will ensure the safety and well-being of participants, researchers/assistants during the study.

*Additional information*

Please provide any additional information that you think is important for the ethical consideration, please provide it below.

**5. List of attachments:**

Please include any supporting documents mentioned in the Ethics Self-assessment, such as research protocols, recruitment scripts/information for participants etc. for the Research Ethics committee to review.

**If this a resubmission of a previously processed application, please provide the reference number of the original application:**

Date:

Signature of the applicant:

FU SAK 30/23